

**BOROUGH OF WIND GAP
545 East West Street
WIND GAP, PA 18091
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The Council meeting of the Borough of Wind Gap on Monday, April 4, 2022 was called to order at 7:00 p.m. by Council President George Hinton, at which time he reminded those present that the meeting was being recorded. In attendance were Council members David Hess, Steve Bender, David Manzo, Jeff Yob, Patrick Webber and Alex Cortezzo. Also, in attendance were Mayor Wesley J. Smith, Borough Solicitor Ronald Karasek, Borough Engineer Brian Pysher, and Borough Manager Louise Firestone.

Steve Bender joined the meeting at 7:01 p.m. and Patrick Webber joined the meeting at 7:02 p.m.

PUBLIC COMMENT

No comments were heard at this time.

APPROVAL OF MINUTES

On motion by Dave Manzo to approve the March 22, 2022 minutes and seconded by Alex Cortezzo. Roll call vote taken. In favor A. Cortezzo, D. Hess, G. Hinton, D. Manzo. Abstained: J. Yob. Motioned carried: 4-0-1.

APPROVAL OF EXPENSES

On motion by Alex Cortezzo to approve the expenses in the amount of \$211,283.04 and seconded by Jeff Yob. Roll call vote taken. Council agreed unanimously.

SOLICITOR'S REPORT

MEETINGS ATTENDED:

March 3, 2022 – attendance at regular monthly meeting of Borough Planning Commission.

March 7, 2022 – attendance at regular monthly meeting of Borough Council.

March 22, 2022 – attendance at regular mid-month meeting of Borough Council.

SUBDIVISION MATTERS: None

LAND DEVELOPMENT MATTERS:

Receipt, Review, and Administration of LOC Reduction Request (from Performance Security to Maintenance Security) re JERC Partners, LII, LLC L.D. Plan – Male Road.

Receipt, Review, and Administration of Request for Final Inspection of Status of Recorded Plan re Green Knight EDC L.D. Plan-West Street.

Receipt, Review, and Administration of LVPC Review Letter, Wetland Evaluation Applicant's Engineer Certification of the Installation of Monuments, Borough Engineer Review Letter (Second Review), re Review of SALDO waivers, Easement Agreement for Billboard

Access and Maintenance of Preparation of Official Action Correspondence re Venture Capital, Inc. -Relocation of Billboard – 1036 So. Broadway.

ZONING AND OTHER LAND USE MATTERS:

Receipt, Review and Administration of e-mail from Verizon re payment of Subdivision and Costs for Cell Tower Installation.

Receipt, Review and Administration of Municipal Notification Form, Borough Engineer e-mail and Preparation of Comprehensive Correspondence to Bohler Engineering re need for Applicant to file a LD Plan with the Borough for Construction of Road-900 Pennsylvania Avenue.

DEVELOPMENTS ON OUTSTANDING LITIGATION:

Receipt, Review and Administration of e-mails and Execution of Stipulation of Counsel re OSJ of Wind Gap, LLC-Real Estate Tax Assessment Appeal.

COURT DECISIONS ON BOROUGH CASES: None

MISCELLANEOUS:

Preparation of the Township Planning Commission Meeting Agenda and Meeting Notes-Meeting of March 2, 2022.

Receipt, Review and Administration of March 2022 Monthly Reports.

Preparation of Monthly Solicitor's Report.

OUTSTANDING ITEMS:

Stop Sign Ordinance

Dog Park Ordinance

ENGINEER'S REPORT

Brian Pysher reported that the Lincoln Street project specifications have been completed and dropped off at the Borough office. The street will be staked out tomorrow so the borough street workers can begin the work on the storm sewer installation. The specs include the installation of one handicapped ramp at the intersection of Lincoln and Mechanic, repair of any curbing to be done in association with putting in the new inlet tops and the street paving. This project is being funded by Community Development Block Grant (CDBG) for the materials. Our project advertisement is for labor and equipment only with the anticipation that the project will be awarded at our May 2nd Council meeting. Project completion deadline on July 15, 2022.

Brian has scheduled an onsite meeting with JERC on April 12 at 11:00 a.m. to discuss the emergency access. He will confirm date and time so any members of Council can attend.

Brian reported that he spent time on bond reductions for JERC, for the warehouse, and with the Green Knight Economic Development project. He is concerned with the improvement along Male Road, that falls within the Borough's right-of-way. They will have to put up an 18-month maintenance bond. His letter for next month will reflect all of this.

NEW BUSINESS

1. JERC Performance Bond Reduction – Tabled until April 19, 2022 meeting.
2. GKEDC Performance Bond Reduction – Tabled until April 19, 2022 meeting.

3. 2007 Silverado – Approval to Advertise on Municibid

On motion by Dave Manzo to approve the advertisement for the 2007 Silverado, As Is, on Municibid and seconded by Patrick Webber. Roll call vote taken. Council agreed unanimously.

Auction to close on Tuesday, April 19 so action can be taken at the Council meeting that evening.

4, Slate Belt Regional Police Department Charter Agreement -

On motion by Dave Manzo to accept the Slate Belt Regional Police Department Charter Agreement amendments and seconded by J. Yob. Roll call vote taken. In favor: G. Hinton, D. Manzo, P. Webber, S. Bender, Opposed: A. Cortezzo, D. Hess, J. Yob. Motion carried 4-3.

5. Appointment Zoning Officer/Building Code Official – Dave Manzo reported that a copy of the fees, interview information and expectations were all sent out to Council. This is the more that has been done with this position that has been done in the past. It took a lot of time by Louise and himself. He also talked to both, other committee members at different times.

On motion by Dave Manzo to make Base Engineering our primary Zoning Officer and Building Code Official and Keycode the backup with a six-month review of how they are doing within the Borough and seconded by Jeff Yob. Roll call vote taken. In favor: D Manzo, P. Webber, J. Yob, S. Bender, A. Cortezzo, G. Hinton. Opposed: D. Hess. Motion carried: 6 – 1.

6. Wind Gap Municipal Authority Resolution No. 2022-01


A resolution to increase the term of existence for Fifty (50) years.

Wind Gap Municipal Authority was created and incorporated on November 17, 1967 and provided a lifespan of fifty (50) years, which expired on November 17, 2017 with no amendment increase for another fifty (50) years. Wind Gap Municipal Authority requested that Borough Council approve adoption of this resolution for an additional fifty (50) years. Council discussed the need to sit and have open discussions with the Wind Gap Municipal Authority and thus decided to approve a revised resolution for two (2) years.

On motion by Dave Hess to approve the Municipal Authority Resolution No. 2002-01 for a period of two (2) years and seconded by S. Bender. Roll call vote taken. In favor: P. Webber, S. Bender, A. Cortezzo, D. Hess, G. Hinton, D. Manzo. Opposed: J. Yob. Motion carried: 6-1.

ADJOURNMENT

On motion by Dave Manzo to adjourn the meeting of April 4, 2022. Council agreed unanimously. The meeting of April 4, 2022 adjourned at 7:38 p.m.


Louise Firestone, Borough Manager